



**TRINITY  
ACADEMY**

## **Admissions Information & Frequently Asked Questions**

**Application Form - Please read the admission arrangements 2023/24 before submitting an application for Trinity Academy.**

### **How do I apply for a place at Trinity Academy for my child?**

Simply complete the Common Application Form (CAF) provided and administered by your home local authority. (This will be where you pay your Council Tax).

The CAF normally opens mid-September on your local authority website and must be submitted by 31st October 2022. Please make sure you name Trinity Academy as a preference of secondary school on this form.

### **Do I need to complete a supplementary information form for my child?**

- It is not necessary to complete any supplementary information forms for general admission. Information about your child's primary school or sibling status is included on the CAF.
- If you are applying for a music specialism place you can find out more information [here](#).

### **It is my intention to name Trinity Academy as my first preference on the CAF. Will this be taken into consideration?**

No. Only the local authority is aware of parents/carers' preference choices. We consider all applications irrespective of preference choice against the published oversubscription criteria, in order of priority, as set out in the admission arrangements. The local authority

will endeavour to offer you a secondary school place at your highest preference where there is a place available. Note that your **highest** preference where there is a place available may not be your first preference.

### **Is there any sort of test or entrance exam?**

No, there are no tests for general admission. The only test is the optional music aptitude assessment test for those applicants seeking a music specialism place. You can find out more information about music specialism [here](#).

### **My child lives equally with both my partner and myself at different addresses, what address will you consider?**

To ensure equal opportunity to all applicants, we can only consider the address that is on the CAF and this is normally the address of the parent who is in receipt of the child benefit or child tax credit and where the child is registered with a doctor.

### **My child has an Education, Health & Care Plan will I need to apply via the CAF?**

No, you will need to complete the Special Educational Needs (SEN) secondary transfer application form which is available from your local authority SEN department.

### **When will I know if my child has been offered a place?**

Offers for September 2023 entry will be made by your home local authority not the school on the first working day on or after 1st March 2023. This is the national offer date.

## **Oversubscription Criteria**

### **Do you need to attend Church to apply to Trinity Academy?**

No. The school is a Church of England faith school but we accept applications from families of all faiths and none. Faith is not an oversubscription criterion for the School.

**I live close to Trinity Academy and I know children who live further away from my address who attend Trinity Academy, does this mean my child will be offered a place?**

All applicants will be considered under the published admissions criteria in order of priority.

**I have twins applying for Year 7 entry. If one is offered a place will the other be offered under the sibling criterion?**

Yes, and if children of multiple births (twins and triplets) are tied for the final place, those siblings will be admitted over PAN.

**My child is applying for Year 7 and has a sibling who attends Stoke Park Primary School; will he/she be considered under the sibling criterion?**

No, in order to be considered under the sibling criterion your child would have to have an older sibling who is on roll at Trinity Academy at the time of application (see definition below):

*Children who, on the date of application, will have a sibling on roll at Trinity Academy. A sibling is defined as a natural brother or sister, or a half brother or sister, or a legally adopted brother or sister or half-brother or sister, or step brother or sister who will be living with them permanently at the same address.*

*Step brothers/sisters are defined as children who are not necessarily related biologically (including foster children) but are living in the same household for the majority of the time at the address the admission authority considers to be the address of the child for whom the application is made.*

*The definition of a sibling does not include cousins, other family members or friends. The admission authority may require proof of relationship and/or proof of residence. For the avoidance of doubt the applicant's address is not taken into consideration under this criterion.*

### **My child has a sibling at Trinity Academy will he/she be guaranteed a place?**

Only if there are not more siblings than there are places available. If there are more siblings than places, then random allocation will be used as a tiebreaker to determine who will be offered the places available.

### **What is the priority area for Trinity Academy?**

The priority areas can be viewed on the [Trinity Map of Priority Areas](#) or viewed on the [Bristol City Council website](#).

The inner priority area is the area outlined in red on the map. Children living on the boundary line will be considered to be living within the inner priority area.

The outer priority area is the area outlined in purple on the map. Children living on the boundary line will be considered to be living within the outer priority area.

### **I live close to the school; does this mean my child will definitely be offered a place?**

No, all applicants will be considered under the published admissions criteria in order of priority. I don't live in either priority areas; can I still apply for a place for my child? Yes, as all applications for places are considered under the published admissions criteria, in order of priority.

### **Does my child have to live in the Bristol Local Authority area to apply for a Music Specialism place?**

No, any child can sit the aptitude assessment test for consideration for inclusion in this category, including those living outside of the school's catchment area.

### **What if my child does not meet any of the oversubscription criteria? Can I still apply?**

Yes, as all applications for places are considered under the published admissions criteria, in order of priority.

## **I wish to make a request for my child to be educated ‘out of their normal year group’, what should I do?**

You should read the **admission arrangements 2022/23** for more details on how ‘out of year group’ requests are considered.

Complete the [Form to request an out of normal year group admission](#) with your request and detail the reasons why you feel it would be in your child’s best interests to delay or accelerate starting Secondary school, and submit to;

[admissions@trinityacademybristol.org](mailto:admissions@trinityacademybristol.org)

You should enclose copies of any relevant reports which support your request.

## **Further Questions?**

Contact; [admissions@trinityacademybristol.org](mailto:admissions@trinityacademybristol.org)